



THE UNIVERSITY of  
NEW MEXICO

Department of Safety and Risk Services (SRS)  
MSC07 4100

1 University of New Mexico  
Albuquerque, NM 87131-0001

Phone: (505) 277-2753 / FAX: (505) 277-9006

<http://srs.unm.edu>

Date: October 9, 2013

To: Interested Parties

From: David W. Harris, Executive Vice President of Administration, CFO & COO  
Chaouki T. Abdallah, Ph.D., Provost /Executive Vice President for Academic Affairs  
Paul Roth, M.D., Chancellor for Health Sciences Center & Dean of School of Medicine

Subject: US Department of Homeland Security Chemical Possession Requirements

The United States Department of Homeland Security (DHS) Chemical Facility Anti-Terrorism Standard (CFATS) requires universities to inventory and report Chemicals of Interest (COI) in their possession. The University of New Mexico (UNM) is required to update prior information submitted to DHS to comply with regulatory requirements.

Please review and complete your chemical inventory for the DHS on the attached form by no later than **November 8, 2013**. **All individuals possessing COI must report**. This includes owners, principal investigators or other responsible persons at all UNM locations, including laboratories. Where ownership of the COI is not clear and the chemicals are in an area under your control, you are the responsible party and must report. If you have a current chemical inventory, completion of the UNM Homeland Security Inventory Form is required and should be submitted to SRS.

For those Principal Investigators or others with laboratories or facilities in multiple buildings, we request that a separate SRS Homeland Security Inventory Form be used for each building. If you do not possess any COI, please return a signed copy of the Safety and Risk Services Homeland Security Inventory Form and this will serve as your certification that you do not possess any COI.

Please contact Michael McKinstry at 277-2713 (direct line), 227-7134 (cell phone) or [mmckinstry@unm.edu](mailto:mmckinstry@unm.edu) prior to November 8, 2013 to arrange proper disposal of any unwanted COI. These chemicals will not appear on your inventory if these COI are picked up from your facility/laboratory prior to November 8, 2013.

Please direct any questions you may have about the attached SRS Homeland Security Inventory Form or the DHS regulations to Mr. McKinstry.

Please deliver each signed original SRS Homeland Security Inventory Form to:  
UNM Safety and Risk Services  
MSC 07 4100  
1801 Tucker Street NE, Albuquerque, NM 87131-0001  
(505) 277-2753

## **Requirements for Homeland Security Chemical Possession**

The following resources below may be informative to you in clarifying the US Department of Homeland Security requirements for chemical inventories:

### **RESOURCES:**

Final List of Chemicals of Interest:

[http://www.dhs.gov/xlibrary/assets/chemsec\\_appendixa-chemicalofinterestlist.pdf](http://www.dhs.gov/xlibrary/assets/chemsec_appendixa-chemicalofinterestlist.pdf)

Frequently Asked Questions:

<http://www.dhs.gov/how-do-i/by-type>

Fact Sheet: Anti-Terrorism Standards:

<http://www.dhs.gov/chemical-facility-anti-terrorism-standards>

DHS Publishes "Chemicals of Interest" List:

<http://www.dhs.gov/how-appendix-chemicals-interest-was-developed>

Critical Infrastructure- Chemical Security:

<http://www.dhs.gov/critical-infrastructure-chemical-security>

November 20, 2007 Federal Register: [Vol. 72, No. 223] Rules and Regulations:

[www.gpo.gov/fdsys/pkg/FR-2009-11-20/pdf/E9-27776.pdf](http://www.gpo.gov/fdsys/pkg/FR-2009-11-20/pdf/E9-27776.pdf)